

# Grossmont Healthcare District

June 25, 2024



**Grossmont Healthcare District (GHD)**

## **REQUEST FOR PROPOSALS (RFP)**

### **For Membrane Installation on Existing Roof for Grossmont Healthcare District**

**Inquiries and proposals should be submitted via email to:**

Harman Sarky, Compliance Coordinator

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Phone: 619-825-5035/[www.grossmonthhealthcare.org](http://www.grossmonthhealthcare.org)

Respondents to this Request-For-Proposals must submit completed proposals in electronic format by email and with the subject "Bid for Roof Project" and the name of the bidder.

**Proposals must be received by 5:00 pm on Monday, July 22, 2024.**

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**I. GENERAL INFORMATION**

This request for Proposal is for resealing the exiting roof for Grossmont Healthcare District’s roof at 9001 Wakarusa Street, La Mesa, CA 91942.

**Introduction:**

As an Independent Special District, the Grossmont Healthcare District (GHD) is governed by a publicly elected Board of Directors with a CEO who oversees day-to-day operations. GHD is responsible for the oversight of the public-private partnership and hospital lease with Sharp to ensure access and quality care is delivered to residents within GHD boundaries. GHD also seeks to understand and support suitable services for the approximately 520,000 residents within the district's 750 sq/mi geographic region.

**Request for Proposal (RFP): Roof Sealing Project**

GHD is seeking proposals from qualified roofing contractors to install a single-ply membrane roofing system to an existing commercial flat roof (Title 24 compliant).

**Contractor Qualifications and Requirements**

Proposing contractors must maintain a C-39 and C-43 California contractor’s license in good standing and have performed other roofing sealing and replacements in San Diego County in a workmanlike manner. The contractor must conduct an in-person site visit for accurate measurements and other details.

The successful bidder must maintain insurance throughout the project duration.

The successful contractor must pay prevailing wages.

## II. SCOPE OF WORK AND TIMELINE

### Scope of Work: The contractor shall perform the following work:

#### 1. Demolition and Preparation:

- Prepare existing built-up roofing for overlay of a membrane roofing system.
- Remove perimeter coping metal and haul away.
- Clean and prepare drain areas (cast-iron drains to be reused).

#### 2. Installation:

- Make necessary repairs and enhancements to ensure existing roof is structurally sound.
- Install membrane system on all existing roofs (conference center, administrative building, and library).
- Provide and install all necessary prefabricated pipe flashings and corners, galvanized fasteners, plates, and wall flashings.
- Supply and install coping metal caps at perimeter parapet walls.
- supply and install gutters and downspouts at (2) lower-level canopy roofs.
- supply and install even layers of roof insulation as required by 2023 energy code.

#### 3. Additional Details:

- Provide walkway pads at existing walk path locations.
- Ensure system is U.L. Class A Fire Rated and F.M. Approved.
- Provide a 10-year installer warranty and 20-year manufacturer's warranty.

### **Timeline:**

All work shall meet or exceed the latest requirements of all state and local authorities exercising jurisdiction over the project. Installation procedures must comply with the latest requirements of the California Occupational Safety and Health Administration (Cal/OSHA) and the Americans with Disabilities Act (ADA).

## III. PROPOSAL REQUIREMENTS

**Proposal Submission:** Interested parties must submit a proposal in accordance with the following requirements:

- Include a detailed description of the proposed equipment and materials to be used.
- Provide a detailed breakdown of the cost associated with the project, including labor, materials, and any other expenses.

- Provide information on the contractor’s or qualified firm’s experience and qualifications in performing similar work, along with contact information for at least three references. References’ email addresses are a must.
- Include a copy of the contractor’s California State Contractor’s License.
- Provide a certificate of insurance for Workers’ Compensation, Liability, and property Damage coverage naming Grossmont Healthcare District as the certificate holder.

Respondents to this Request-For-Proposals must submit completed proposals in electronic format by email and with the subject “Bid for Membrane Installation” and the name of the bidder to [hsarky@grossmonthhealthcare.org](mailto:hsarky@grossmonthhealthcare.org). by **5:00 pm on July 22, 2024**.

#### **IV. EVALUATION PROCEDURES**

Proposals submitted will be evaluated by a committee made up of GHD staff. Proposals will be evaluated based on the following criteria:

- Completeness and responsiveness of the proposal.
- Quality of the material and process proposed.
- Cost and overall value.
- Contractor’s or qualified firms experience, qualifications, and reference responses.
- Project timeline and ability to meet the specified completion date.
- Compliance with Prevailing Wage requirements.

**Award of Contract:** The Grossmont Healthcare District reserves the right to accept or reject any or all proposals received. The contract will be awarded to the contractor whose proposal is deemed most advantageous to the Grossmont Healthcare District.

It is expected that a decision selecting the successful contractor or qualified firm will be made on August 15, 2024.